Introduction

Fellow status is an honor conferred by the Association of Rehabilitation Nurses (ARN) on individuals who have been nominated and accepted for this recognition. Fellow status is the most distinguished level of membership in the organization and is a public hallmark of professional esteem. Fellow status is intended to recognize nurses who have displayed outstanding leadership in rehabilitation nursing and have provided sustained, distinguished contributions, service, and commitment to the field. Contributions include participation and leadership in the association, as well as external consultation, research, education, practice, administration, advocacy, and/or public service. The ARN Board of Directors confers recognition as a Fellow upon the recommendation of the ARN Fellows Selection Committee according to the criteria outlined below. Fellows will be granted the privilege of using the credential FARN (Fellow of the Association of Rehabilitation Nurses). The total number of ARN Fellows shall not exceed 10 percent of the total number of ARN members.

BENEFITS OF FELLOWSHIP

- Entitlement to use the letters ‘FARN’ as a professional credential
- Peer and public recognition as a rehabilitation nursing expert through opportunities to more substantially contribute to ARN
- Opportunities to participate in ARN projects and work groups to help determine the future direction of rehabilitation nursing
- Represent ARN on a national and global level with other nursing organizations through work groups, panels, or other collaborative initiatives
- Recognition as an expert in a specific area of rehabilitation nursing
- Membership in a network of respected distinguished clinicians sharing their expertise and experience
- Access to a network of like colleagues to raise collective concerns about the rehabilitation nursing specialty
- Recognition as a Fellow on the ARN website and in ARN publications, as well as access to the FARN directory
- Potential for enhanced professional credibility in consulting and legal testimony
- A personal sense of achievement
- Advantage in the job market
- Special badge recognition at ARN programs
- Privilege of upholding a time-honored tradition of peer recognition as an expert
- FARN pin and certificate
- Privilege of upholding a time-honored tradition of peer recognition as an expert

1. I am interested in completing the application for ARN Fellowship
   
   ☐ Yes
   ☐ No
Responsibilities of Fellows

ARN Fellows are recognized as leaders and valued members of the organization. All Fellows must agree to:

Support the goals, mission, and strategic plan of ARN.

Examples: mentor new members of ARN; support and encourage other ARN members to share research or evidence-based practice findings through publications, presentations, and other communication venues; act as a model of both service and financial support for the organization; proactively approach interested parties on issues relating to rehabilitation nursing

Advocate for individuals with physical challenges and chronic health issues in cooperation with ARN and outside the organization to help transform America’s health care system.

Examples: disseminate relevant information regarding issues of importance to ARN members and those receiving rehabilitation services; collaborate with ARN and other organizations, when needed, to strengthen advocacy/policy-making efforts; participate in lobbying efforts as requested by the Board of Directors; participate in opportunities to influence the development of standards of professional training and practice for rehabilitation nursing; use unique expertise to promote health and wellness through rehabilitation initiatives nationally and globally

Offer their talents and expertise to the organization as desired, needed, or requested by the ARN Board.

Examples: provide leadership and liaison services as needed in areas of expertise; communicate issues of concern to the ARN Board of Directors; respond to requests for leadership in consultation or various initiatives from the ARN Board or ARN staff; offer advice to ARN on professional standards, appraisal and revalidation

Participate in activities of the Fellows.

Examples: Communicate electronically and respond to feedback or suggestions on ARN issues; nominate and sponsor candidates for Fellow status; plan and participate in the Fellows initiatives

ARN Fellows are required to maintain active membership in and service to the organization and the profession after the Fellow designation is conferred. Temporary exceptions may be made for extreme extenuating circumstances with the approval of the Fellowship Selection Committee.
Criteria for Selection of Fellows

1) Member in good standing with the ARN. (A retired membership is not eligible)

2) Evidence of outstanding contributions to ARN and evidence of outstanding contributions to advocacy at the local, national, or global level. Examples of such evidence include, but are not limited to:
   · Substantial leadership in ARN and the specialty, as evidenced by engagement in the local chapter and at the national level as well as at the local/chapter level, if there is an active chapter nearby.
   · Significant and sustained impact on the specialty through service, research, publications, presentations, education, administration, consultation, advocacy, or practice
   · Substantive honors, awards, or recognition for contributions to rehabilitation (CRRN preferred)
   · Distinctive contributions to the community in the area of rehabilitation

3) Demonstrated willingness and commitment to continue contributions to the profession and the organization.

4) Bachelor’s level education or higher.

5) ARN member for five or more years.

*CRRN not required, but preferred.

SELECTION PROCESS

A Call for Applications for Fellow status will be sent to all members via email. The Call for Applications for Fellow status also will be distributed to the ARN Chapter Presidents.

All applications for Fellow status must be received by the ARN National Office no later than 5 pm CT on May 15th. Incomplete applications will not be considered. It is the applicant’s responsibility to ensure their application has been received by the ARN National Office. If a receipt for the application has not been received by October 1st, the applicant has 30 days to contact the ARN National Office. No applications will be reviewed after this deadline.

Members of the Fellows Selection Committee will screen and review all applications and recommend a slate of candidates to the ARN Board of Directors for approval. The maximum number of candidates whose applications will be submitted to the Board shall not exceed 1% of the ARN membership annually. Those eligible candidates whose applications are not recommended for approval will be encouraged to resubmit an application the following year.

The scoring matrix used by the Fellows Selection Committee is available on the website. Applicants are encouraged to use this as a guide to determine whether the applicant has engaged in sufficient leadership, activities, and contributions to qualify to be a Fellow.
Candidates whose applications are approved by the ARN Board of Directors will be notified 4-6 weeks after application closure.

Both sponsors are expected to be active participants and supervise the application process, including providing verification that the application is complete and accurate.

NOTE: Partial submissions will not be reviewed. It is the applicant’s responsibility to ensure their application has been received by the ARN National Office. If a receipt for the application has not been received within 2 weeks of the deadline the applicant has 30 days to contact the ARN National Office. No applications will be reviewed after this deadline.
Application Requirements

1) Applicants must be sponsored by two ARN members in good standing.
   b. Only two sponsors per application will be accepted. At minimum, one of your sponsors must be a FARN. The other sponsor can also be a FARN or non-FARN, both in good standing with ARN.
   c. Applicants and sponsors are encouraged to share information and statements prior to submission.

2) A list of current FARN members can be found on the ARN Website

3) Applicants may not be sponsored by a Fellow serving on the Fellows Selection Committee.

4) Payment of the application fee ($225) be received by the application deadline. Payment can be made by contacting member services at info@rehabnurse.org or (800)229-7530.

CHECKLIST OF MATERIALS FOR COMPLETE FELLOW APPLICATION

- 2 sponsor statements (one from each sponsor): https://www.surveymonkey.com/r/YBT6DL7
- Applicant statement
- Letter of commitment
- Completed application
- Applicant’s current CV
- $225 application fee

If you have any questions about this program or the application process, contact the ARN National Office at 1-800-229-7530 or info@rehabnurse.org.
# Applicant Information

**2. Contact Information**

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**3. ARN Involvement - Chapter Level**

- [ ] I am a member of an ARN Chapter
- [ ] I am not a member of an ARN Chapter, but there is a chapter in my area
- [ ] I do not have access to an ARN Chapter in my area
ARN Involvement

This section is intended to show sustained and substantial involvement in ARN. This may be at the national or chapter level. Please be sure to be specific about what you have done and your role.
ARN Involvement

* 4. ARN National or Chapter Leadership for elected or appointed leadership role. List in date order, beginning with most recent involvement.

<table>
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<tr>
<th>Group/Project Name</th>
<th>Dates of Activity</th>
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* 5. Office/Chair Held

6. Additional ARN National Chapter Leadership

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<th>Dates of Activity</th>
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11. Office/Chair Held

12. ARN National Chapter Leadership

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<th>Dates of Activity</th>
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13. Office/Chair Held
14. Use this space to provide additional information if you did not have space above for National or Chapter Level Involvement.

* 15. ARN National and/or Chapter Activity Involvement for non-elected or appointed non-leadership role

List in date order, beginning with most recent involvement.

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<th>Position Held</th>
<th>Dates of Activity</th>
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16. Use this space to provide additional information if you did not have space above for National or Chapter Level Involvement.
Community Involvement Within US or Internationally

This section is intended to show sustained involvement in advocacy, education, or other community activities that promote health/wellness, disability awareness and prevention, rehabilitation, and nursing. These activities should be outside of your routine workplace responsibilities and ARN. These may include one-time events or on-going activity.

Examples of volunteering with a rehab focus: Organizing runners in a fun-run fundraiser, speaking to high school students on head injury prevention, serving on a community board of directors, appointment by politician for an activity/role, arranging shipments of training materials to another country, visiting other countries to support and advance rehabilitation and nursing, attaining rehabilitation-related research funding or grants, providing rehab education at colleges/universities or at a non-ARN conference, and active promotion of ARN legislative agenda. If you feel you have shown promotion of rehabilitation in another way that is not listed in examples, please confer with your FARN sponsor.
## Community Involvement Within US or Internationally

17. What has your community involvement been within the US or internationally?

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<th>Group/Project Name</th>
<th>Geographic Location</th>
<th>Position Held</th>
<th>Dates of Activity</th>
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18. Use this space to provide additional information if you did not have space above for domestic or international community involvement.
Publications & Research

Provide a listing of publications and research involvement that is relevant to rehabilitation and nursing. These will support your ARN and/or Community Involvement activity.
19. Publications: Provide a description that shows APA-style format information that includes author names(s), date of publication, title of publication, journal or text in which publication is contained. Citation should show whether applicant was an author or a reviewer.

Citation

Citation

Citation

Citation

Citation

Citation

20. Research: Provide a description that shows information about researcher names(s), title of research, dates of research, institution/affiliated entity. Description should identify role of applicant.

Description

Description

Description

Description

Description

Description

21. Use this space to provide additional citations or descriptions if you did not have space above for publications and research.
Awards & Honors

This section identifies the recognition you have received for your involvement and achievements in ARN, community organizations, and public service. Membership in other professional organizations is not an award or honor unless it was by invitation only, and the invitation was predicated on achievement. Commercially promoted listings, such as Who's Who, that are not predicated on specified achievements, are not considered awards or honors.
## Awards & Honors

22. Please provide information about your awards and honors history

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23. Please provide additional awards and honor history if you did not have enough space above.

...
Applicant Statement on Impact of Contributions

This section describes the results of all of the time and energy you have contributed to the many activities you have done to advance ARN, rehabilitation, and nursing. Go beyond the information in your CV/Resume to describe how your efforts have mattered. Use this as an opportunity to provide personal meaning about how you have made a difference. Address the significance, scope, and impact of your contributions at the local, national and/or global level, including past and potential future service to ARN. Your response should answer such questions as:

- **What is your legacy?**
- My actions have had impact in the following ways (consider using statements that can completely and in detail show impact such as):
  - I have inspired...
  - I caused... to occur
  - I led other to...
  - I discovered...
  - I brought rehab nursing to the table for...
  - Other...
- My accomplishments have enduring impact because (consider using statements that can completely and in detail show how they endure such as):
  - They are published and available to...
  - They are codified in...
  - They advance knowledge, skills, and behaviors...
  - They contribute to standards...
  - I created enduring knowledge, tools, interdisciplinary... that will be used into the future
  - Other...

* 24. Describe what you consider to be your most outstanding contributions to rehabilitation nursing and relate your contributions to the Criteria for Selection of Fellows.

Limit your response, single-spaced, to 500 words or fewer.
25. Letter of Commitment
I agree to adhere to the responsibilities of Fellow status, including:
· Support the goals, mission, and strategic plan of ARN
· Advocate for individuals with physical challenges and chronic health care issues in cooperation with ARN and outside the organization to help transform America’s health care system
· Offer my talents and expertise to the organization as desired, needed, or requested by the ARN board
· Participate in activities of the Fellows
· Maintain membership in the organization

I understand that I must attend a Fellowship Induction Ceremony in order to use the FARN credential.

I understand that if my membership in ARN lapses, the Fellowship ends. Upon reinstatement of membership, I will need to reapply for Fellow status.

☐ I agree/understand
☐ I disagree/do not understand

26. Upload your CV.
Choose File  Choose File  No file chosen