

Scoring Guide for FARN Applications

**Criteria**

Member in good standing, 5+ years
Has two sponsors, one of which is a FARN
Submitted CV or resume
Submitted signed form letter of commitment
Able to attend ceremony (in-person or virtual)

**Policy:**  
 Checked by the ARN office; if something is missing, it does not get sent to reviewers.

**The following information should be found in applicant's CV/resume, online application, and/or Applicant Statement**

**SUSTAINED ACTIVITY IN REHABILITATION SERVICE (List activities and what you have done)**

<b>ARN National and/or Chapter level involvement</b>	Score: High	Score: Middle	Score: Low/Absent
Elected and/or appointed <u>leadership</u> positions reflect repeated engagement on a consistent basis (multi-year appointments count for each year) Examples: Elected to a board, appointed by a board to lead a committee/project/task force.	Held elected or appointed leadership positions for more than 5 years; has had four or more elections/appointments. If ARN positions were prior to the past 10 years, it is expected that applicant will show non-ARN leadership activity and contributions to rehabilitation and nursing during the time period when not engaged in ARN leadership.	Held elected or appointed leadership positions for at least 5 years; and has had two or three elections/appointments. If ARN positions were prior to the past 10 years, it is expected that applicant will show non-ARN leadership activity and contributions to rehabilitation and nursing during the time period when not engaged in ARN leadership.	Held elected or appointed leadership positions for less than 5 years; has had one or no appointments.
Activities, such as belonging to committees, meeting planning, presentations, membership recruiting, attending meetings, ARN publications (author/co-author, peer reviewer), or other activity (This list is not all-inclusive)	Engagement is evident for at least 5 years in a variety of activities. If ARN activities were prior to the past 10 years, it is expected that applicant will show non-ARN activity and contributions to rehabilitation and nursing during the time period when not engaged in ARN activity.	Engagement is evident for at least 4 years in a variety of activities. If ARN activities were prior to the past 10 years, it is expected that applicant will show non-ARN activity and contributions to rehabilitation and nursing during the time period when not engaged in ARN activity.	Engagement is for less than 4 years. .

<b>Local, national, international community activity</b>	Score: High	Score: Middle	Score: Low/Absent
Activities that promote rehabilitation and/or rehab nursing, such as working with other community organizations, injury prevention programs, fund-raising, advocacy, something that supports normalization of people with disability, participating in education, participating in research, mission or volunteer work, conducting rehabilitation research in another country, presenting at an international or global conference, holds a position on an international board or committee (This list is not all-inclusive)	Engagement for at least 5 years in at least 3 separate activities; no gaps greater than one year	Engagement is continuous for at least 4 years in at least 2 separate activities; no gaps greater than one year	Engagement is less than 4 years; less than 2 activities; gaps greater than one year

<b>Honors, awards, recognitions</b>	Score: High	Score: Middle	Score: Low/Absent
These may include those conferred by ARN or other associations or community entities; these are related to rehabilitation and/or nursing	Has at least 3 related to rehabilitation and/or nursing, which were received from at	Has at least 2 that are related to rehabilitation and/or nursing; at least 1 is not from employment	Has multiple but from the same source, or has none

**The following information should be found in applicant's Applicant Statement**

**QUALITY AND IMPACT OF CONTRIBUTIONS (What is the result/outcomes of the list of activities)**

<b>Impact of contributions</b>	<b>Score: High</b>	<b>Score: Middle</b>	<b>Score: Low/Absent</b>
Describe outcomes of activities and contributions showing impact on the specialty, nursing, and/or the goals of ARN. Outcomes and impact may be related to service, research, publications, presentations, education, administration, consultation, advocacy, and practice. There is no requirement for how long any impact must last, but there should be a pattern of sustained activity that has impact.	Pattern of having achievements over at least 10 years that make a broad impact; achievements are of an enduring nature, or impact may be transient/short-lived but subsequent achievements continue to show contributions to the field	Pattern of achievements between 5 – 10 years; impact may be transient/short-lived but subsequent achievements continue to show contributions to the field	Cannot articulate achievements, or achievements provide little impact or durability

**The following information should be found in the Sponsor statements**

**Sponsor statement #1:**

Capacity in which sponsor knows applicant and length of association; describes sufficient contact to have credible opinion about qualifications for Fellow
Able to identify applicant's contribution to rehabilitation and influence through personal knowledge, observations, and experience, or through credible report of applicant's associates (does not simply repeat the CV/resume, but adds stories and insight)
Overall, sponsor statement supports or corroborates information presented by applicant
Sponsor endorses applicant for Fellow or makes recommendations for further preparation prior to becoming Fellow

**Sponsor statement #2:**

Capacity in which sponsor knows applicant and length of association; describes sufficient contact to have credible opinion about qualifications for Fellow
Able to identify applicant's contribution to rehabilitation and influence through personal knowledge, observations, and experience, or through credible report of applicant's associates (does not simply repeat the CV/resume, but adds stories and insight)
Overall, sponsor statement supports or corroborates information presented by applicant
Sponsor endorses applicant for Fellow or makes recommendations for further preparation prior to becoming Fellow